

Curriculum Vitae

Radvile Gintauskaite

PROFILE

I am a proactive, structured and curious person with a strong interest in creative and innovative companies, dynamic work environment and international opportunities. With experience of living, working and studying abroad, relevant work experience, my ability to learn new things fast and take initiative, I can offer a unique combination of professional, academic and cross-cultural competences.



WORK EXPERIENCE

- 2016.10 **Adviser of Bank Products and Processes, [Danske Bank](#), Lithuania**
- Registering and solving incidents and inquiries from the Danish colleagues
 - Updating necessary information in the systems
 - Working closely with other departments in order to provide an efficient and qualitative service
- Experience:** customer service, ServiceNow, Dyanamics AX, communication, analysis.
2016. 02-08 **Customer Service Coordinator at [Philip Morris International](#), Denmark**
- Supporting customer service by taking orders and managing invoices (SAP)
 - Preparing daily, weekly and monthly sales reports (Business Warehouse)
 - Being in charge of stock reporting, making sure that potential out of stock situations are alerted to relevant departments
 - Cooperating with Logistic, Key Account, Supply Chain and Sales departments in order to provide them with the support required.
- Experience:** customer service, reporting, SAP, collaboration, order handling.
2015. 10-12 **Project Assistant at [Danish Minies](#), Denmark**
- Customer service and communication
 - Marketing activities
 - Identifying new strategic partners
- Experience:** marketing, business development, idea generation, communication
2014. 09-12 **Communication Assistant Internship at [Networked Business Initiative](#), Denmark**
- Maintaining and developing website (Google Analytics, CMS, Sitecore)
 - Online communication (Hootsuite, Wordpress, Proofreading)
 - Creating communication-related material
- Experience:** website content creation, communication, presentations, website development, writing and creating material for publicity, social media;
2014. 02-06 **PR, Marketing & Research Internship at [The Faketory](#), Holland**
- Data collection, analysis and categorization
 - Managing worldwide crowdfunding campaign
 - Communication activities online and offline
 - Connecting to the potential partners
- Experience:** marketing, coordination, management, creating dialogue, online and offline communication, events and projects planning, academic and popular literature analysis and categorization; data collection using qualitative and quantitative methods;

EDUCATION

- 2012-2015 **MSocSc in Management of Creative Business Processes, [Copenhagen Business School](#)**
- Retail branding and innovation
 - Strategy making and value creation
 - Managing creative and innovative organizations
 - Financial and managerial accounting
- Projects:** “An exploratory study of the Espresso Book Machine”; “A study of creativity as a contemporary commodity”; “Can emotional intelligence be a key to business success?”
- 2007-2011 **BA in Management and Business Administration, [Vilnius University](#), Lithuania**
- Marketing management
 - Culture Marketing
 - Culture and Consumption
 - Business ethics
- Projects:** “Formation of the behavior of children as consumers of cultural products.”

VOLUNTARY WORK

- 2013-2016 **Volunteer at [Retro Nørrebro](#), Denmark**
- Responsible for the smooth work at the cafe
 - Providing friendly and attentive service
- 2011-2012 **EVS volunteer (*European Voluntary Service*) at [Husmandsstedet](#), Denmark**
- Responsible for the daily work at the activity and culture house
 - Organization of various cultural activities for children

IT SKILLS

SAP, CMS (Sitecore), Hootsuite, NVivo, LucidPress, MS Office, MS Powerpoint, WordPress, PODIO, Google Analytics, Dynamics AX, ServiceNow.

LANGUAGE SKILLS

English – full proficiency, Danish –advanced, Lithuanian – mother tongue

COURSES, CONFERENCES, SEMINARS

Course “*Go International*”, Copenhagen Capacity
Danish Language Courses, IA Sprogcenter, Denmark
IELTS (International English Language Testing System) – 7.5 (in 9 points scale)
Conference *Social Media as a Tool for Social Change*, Egypt
Online course, *Introduction to Sustainable Development*, Coursera

ABOUT ME

I am a very lively and positive person who thrives in a dynamic environment, enjoys team work and personal communication, and is a great networker. I am an active and curious participant of various cultural events, conferences, seminars and lectures. I love books, reading and have a strong passion for publishing industry and like to explore different types of sports, such as fire dancing, swimming, running, trapeze, yoga.

CONTACT INFORMATION

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